

## MINUTES OF THE VIRTUAL MSPPPG MEETING HELD ON WEDNESDAY, 10<sup>TH</sup> NOVEMBER 2021

### **Attending:**

Paul Harding (PH) – Chair  
Lesley Isaac (LI) – Vice Chair  
Joy Bailey (JB) – Chair of Comms sub-committee  
Gill Waldron (GW)  
Lynda Moore (LM)  
Derek Baker (DB)  
Mary Taylor (MT)

### **Item 1 – Welcome and Introduction**

PH welcomed everyone to the meeting

### **Item 2 – Apologies for absence**

Apologies had been received from Sam Radford, Peter Griffiths and Lisa Tabner.

### **Item 3 – Minutes of the previous meeting**

The minutes of the previous meeting were agreed.

### **Item 4 – Matters arising**

There were no matters arising

### **Item 5 – Action List**

Action 49 – leaflets. It was asked how often these should be updated. PH to contact LT to see how often or they will be of no value. We need to contact the Health Coaches for more copies. LT thought the PPG were producing their own leaflets, hence no mention of them in the present ones. **ACTION PH**

### **Item 6 – Chair's report**

There will be a flu clinic on 25<sup>th</sup> November, 10.55-13.10.

JB asked if we could be notified when a clinic is cancelled. PH to CONTACT Lisa with our contact numbers. **ACTION PH**

PH is attending Ash PC with Lisa and Maeve. If PH is alone he will redirect anything concerning the surgery to them.

Communications – are we meeting enough?

It was felt PH should not attend all the meetings he is currently doing. He said on Zoom it is ok but when we open up again he will look at it.

### **Item 7 – Treasurer's Report**

We still have the same amount in the account.

### **Item 8 – Practice Update**

Nothing received as LT has been on leave. PH received a phone call from one of the doctors and they are incredibly busy. LI feels their priority is with Covid as well as catching up.

### **Item 9 – Autumn flu vaccinations**

Covered under Item 6

### **Item 10 – Patient Issues**

GW was surprised there are only 3 complaints.

### **Item 11 – PPG funds**

PH asked for any suggestions on what to do with the funds. It was felt by members that we keep the money for a rainy day, possibly to buy blood pressure machines and oxygen monitors to sell on to patients at a future event. We will also need to fund future AGMs.

PH asked whether there was any interest at being represented at Saturday's Farmers' Market. It was felt we hold off until we can have a table where we can canvas people for their opinions and feed concerns back.

### **Item 12 – Format of meetings**

LI felt that when the practice are part of the meetings, it is more formal and we have greater interaction when it is just us. GW said the practice have taken over our meetings somewhat. It was suggested we have our meetings and then discuss things with Lisa separately. PH suggested we have a monthly meeting with the surgery with one agenda item – Practice Update and then have a separate PPG meeting. We need to keep contact with the surgery to find out what is going on so we can pass this on. It was agreed PH send an email to LI suggesting he and LI have a practice meeting during practice hours. PH suggested that the Practice meeting could be attended by other committee members if they are available. **ACTION**

### **Extra Item**

GW asked whether we need a meeting in December? PH said he will consider nearer the time depending on his availability.

**Meeting closed 19.55**